

Guidelines to the local institution for the organisation of the visit

The monitoring of the Impact and sustainability of the Tempus/Erasmus+ projects

The aim of the meeting is to assess the relevance and impact of the project results on different levels. To this effect the meeting should concentrate on the sustainability of the projects and the dissemination and exploitation of their results.

The visit should cover the following elements:

- Presentation of the **tangible products** and **intangible results** realized by the projects
- Presentation of the **evidence of the impact** in participating to the Tempus/Erasmus+ Programme?
- Which have been the **principal factors** (during and after the project) that had an impact on the sustainability of the project results (positive and negative)?

IMPACT AND SUSTAINABILITY		
I	<i>General aspects</i>	
	General questions	Are you satisfied with the impact of your Tempus/CBHE projects? Did their impact meet your expectations? What were in your opinion the main reasons explaining the success (/failure) of (some of) the projects? (which ones?)
	Use of project results	How (/by whom) are the projects results and the equipment purchased used in your Higher Education Institution (HEI) and beyond (by other local stakeholders)?
II	<i>Impact at individual level</i>	
	Impact on the students / staff	If applicable, explain how the project results affected - the students' enrolment rate / performance / employability the career development of the HEIs' staff?
	Skills acquired	Describe the skills acquired (Transversal/behavioural skills; Technical / IT skills; Academic /scientific / research skills; Linguistic skills; Other)
	Change of behaviour	Describe the change of behaviour (of students, HEI staff, local stakeholders) regarding (e.g.) mobility, language learning, involvement in international cooperation activities, acceptance of new teaching tools, etc
III	<i>Impact at institutional level</i>	
	New working modalities / cooperation activities in the partner Country HEIs	Describe - the impact of the projects on HEIs internal learning/teaching/management procedures - the role of the projects in contributing to the internationalisation strategy of the HEI - the role of the projects in generating new national / international cooperation activities (e.g. MoUs, research projects, joint publications, participation in networks or associations, etc.) - the role of the projects in increasing the visibility, competitiveness and attractiveness of the HEIs locally and internationally - for curricular project, the projects contribution to increasing the knowledge of foreign languages and/or making courses available to foreign students

IV <i>Impact on the HE Sector</i>		
	Contribution to new or updated national or regional policies in HE	Projects contribution to new HE policies/regulations in the partner country(/ies).
	Contribution to the establishment or further development of external bodies	If applicable, explain to what extent the projects have contributed to creating new bodies or regulatory frameworks (for example in terms of quality assurance, national certification or accreditation) in the country (/ies)? Explain (/assess) the national/regional authorities in this respect
	Innovative character of the results	Describe the innovative character of the projects outputs (courses developed, new tools, new services, new strategies implemented for reaching the target groups, etc.) How did the projects/products contribute to the strengthening of the links between your HEI and its socio-economic environment ?
V <i>Impact on the society as a whole</i>		
	Attention to least developed regions	If applicable, explain how some projects have addressed the needs of least developed regions
	New cooperation modalities with employers and other stakeholders (e.g. NGOs, associations etc.)	How do the projects maintain relations with employers and other stakeholders on local regional & national level (beyond the development and implementation period)? Any spin-off effects of the projects? 3Did new cooperation activities with employers and/or other stakeholders result from the projects?
	Contribution to improving lifelong learning approaches in the PC HEIs	To what extent do/did the projects contribute to lifelong learning : - Access to HE for non-traditional and part time learners, - Recognition of non-formal or informal learning - Increase in offer of tailor made programmes (e.g. through working learning or distance learning agreements, contribution to continuous professional development etc.) ?
VI <i>Sustainability</i>		
	Adequacy of the (PC) HEIs institutional support for maintaining the project results	Policy/strategic support (/commitment & human and institutional capacity put in place) given to the projects at institutional level and/or at the level or the regional/national authorities Obstacles encountered that may have affected the sustainability of the projects results and, if applicable, remedial actions taken
	Sources of financial and logistic support to sustain the project results	Present/describe the external stakeholders that contribute supporting the sustainability of the projects results (e.g. Partner HEIs, Public authorities in PCs, NGOs, private sector, EU, etc.) Describe the type of support obtained